|  |  |
| --- | --- |
| **Company/Entity Key Contacts** | **Nepris Key Contacts** |
| Name: Role: Phone:Email: | Name: Role: Phone:Email: |
| Name: Role: Phone:Email: | Name: Role: Phone:Email: |

# **Implementation At-A-Glance**

## **Goal:**

●

## **Metrics of Success:**

●

●

●

## **Training Plan:**

●

●

##

## **Participation Incentives:**

●

●

 **Communications Strategy:**

● Internal -

● External -

**Notes:**

|  |
| --- |
| **Nepris Implementation Tracking** |
| **PHASE I: PLAN** |
| **Action Item** | **Owner** | **Deadline** | **Status** | **Notes** |
| Determine Key Contacts & Engagement Goals |  |  |  |  |
| Develop a Communications Strategy |  |  |  |  |
| Train Cohort of Nepris Champions |  |  |  |  |
| Identify Incentives for Engagement |  |  |  |  |
| Brainstorm Potential Industry Chat Topics  |  |  |  |  |
| **PHASE II - LAUNCH** |
| **Action Item** | **Owner** | **Deadline** | **Status** | **Notes** |
| Recruit & Train New Nepris Users |  |  |  |  |
| Lead Industry Chats & Teacher Requested Sessions |  |  |  |  |
| Celebrate Program Successes |  |  |  |  |
| Train on Reporting Features *(if applicable)* |  |  |  |  |
| **PHASE III - EXPAND** |
| **Action Item** | **Owner** | **Deadline** | **Status** | **Notes** |
| Recruit & Onboard Additional Nepris Users  |  |  |  |  |
| Celebrate Successes Internally & Externally  |  |  |  |  |
| Manage and Share Best Practices |  |  |  |  |
| **ONGOING NEPRIS SUPPORT** |
| **Action Item** | **Owner** | **Deadline** | **Status** | **Notes** |
| Assistance with Employee Involvement & Incentives |  |  |  |  |
| Help with Managing, Tracking, and Reporting Implementation Progress |  |  |  |  |
| Check-ins to Discuss Successes & Opportunities |  |  |  |  |
| Ongoing Technical Support from the Nepris Team |  |  |  |  |

Point of Contact Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nepris Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_